

GUIDELINES FOR THE PARTICIPANTS OF RADIO ASTRONOMY WINTER SCHOOL (RAWSC 2013)

NCRA welcomes you for the RAWSC 2013 Program. You are requested to abide by the following rules for use of facilities at NCRA.

1. Please see the NCRA notice board and our web page for the academic program (<http://www.ncra.tifr.res.in/rpl>)
2. Students are not allowed to borrow any books from the library. Books relevant for their program will be put in the NCRA East Campus building where the computing facilities have also been set up. Students will be responsible for safe keeping of the books. The books must NOT be taken out of the building to your rooms.
3. Limited photocopy facility will be available on the RAWSC coordinator's recommendation. For any help, please contact Library-In-Charge
4. Students are requested to carry with them their call letter wherein you have affixed your recent photo. This will serve as an NCRA identity cards at all times.
5. Students using any equipment in the laboratories for their project work must do so with the resource person's approval.
6. Computer facilities at NCRA are to be used only for the work related to the project. For details contact Mr.V.Venkatasubramaniam (VVS)/ Shekar Bachal (Inter Com No.9202)
7. Canteen facilities can be availed of by the students. Please inform the canteen well in advance if you **DO NOT** wish to take breakfast/lunch/dinner. Canteen Timings are:
Breakfast: 7:30 am to 8:30 am; **Lunch:** 1:30 pm to 2:15 pm and **Dinner:** 7:30pm to 9:00pm
8. Students are required to return all NCRA items available with them RPL Associate, Mr. Jesu Raja (Extn.No.9454) before leaving the Institute on completion of the RAWSC.
9. Travel allowances only for outstation candidates will be paid as mentioned in the letters. Please hand over the TA form duly filled in to Hemant /Reena/ Jesu. The forms attached with the tickets are to be submitted no later than December 20 2013 1200 hours . No late submission will be entertained.
10. ATM facilities viz. State Bank of India, ICICI and HDFC is available on the Aundh-Khadki Road. The nearest ATM is Bank of India, just outside East Campus Gate, in Ambedkar Chowk.
11. The doctor will be available in the NCRA clinic from Monday to Friday, 1100 hours – 1400 hours and on Saturday from 1000 hours to 1300 hours (Extn No. 9550).

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